



VALLEJO SANITATION &
FLOOD CONTROL DISTRICT
450 Ryder Street
Vallejo, California 94590

Vallejo Sanitation & Flood Control District

invites applications for

Maintenance Mechanic II

Final Filing Date
September 30, 2010



Overview

THE COMMUNITY

The city of Vallejo is a rapidly-changing, diverse community of more than 116,000 people. It is located in the I-80 corridor between San Francisco and Sacramento. Housing costs are among the lowest in the Bay Area. Within the past several years Vallejo has experienced intense growth, creating many new business and residential areas.

Highlights of the area include the recently decommissioned Mare Island Naval Shipyard, which is being developed with new housing, schools and businesses. Vallejo is home to the California Maritime Academy, a marine oriented state university, and Touro University, an osteopathic medicine teaching facility. Also here is Six Flags Discovery Kingdom, among the state's top ten tourist destinations.



Vallejo is located in the San Francisco Bay Area.

THE ORGANIZATION

Vallejo Sanitation & Flood Control District is an independent special district created by the State of California to collect and treat wastewater, and protect the Vallejo community from flooding. Since 1952, the District has protected public health and the San Francisco Bay by collecting and treating the wastewater generated by residents of Vallejo and the surrounding area. In addition, the District helps save lives and protects property from stormwater damage. Every day of the year, District employees protect our health and environment with advanced treatment methods and skilled, dedicated employees.

THE POSITION

Under the general supervision of the Maintenance Mechanic Supervisor, the Maintenance Mechanic II performs any mechanical and electrical repair, maintenance and installation of sewage treatment plant and pumping station equipment, maintaining the pumps and other equipment at peak operating efficiency.

Duties & Responsibilities

Typical duties and responsibilities include but are not limited to the following (under immediate supervision):

- Assist in the day-to-day operations of the Maintenance Department.
- Service and maintain the sewage plant and pump station pumps and other equipment at peak operating efficiency.
- Work in confined space areas such as manholes, pump stations, and wet wells.
- Assist in maintaining complete mechanical equipment history with a computerized maintenance program.
- Investigate equipment failures and diagnose equipment malfunctions.
- Use micrometers, dial indicators, gauges and electrical testing equipment in the setting, aligning, and repairing of mechanical and minor electrical equipment.
- Maintain grounds and buildings as directed.
- Perform other duties as assigned.

Minimum Qualifications

Ability to do combination welding; assist in difficult repairs to electrical/mechanical equipment; maintain proper records; make sketches from broken parts for replacements; read Operations and Maintenance manuals and prints; work inside and outside; understand and follow oral and written instructions; communicate efficiently and effectively with others; work well with others and accept directions.

Knowledge of methods, materials, tools and equipment used in the overhaul of engines and pumps; skills in mechanical repair and overhauling work; working knowledge of electrical installation principles; maintenance, operation and testing; general knowledge of machinist tools, shop equipment and operations, and of the working properties of various metals.

Education and Experience: Graduation from high school or equivalent. Achievement of skills as an equipment maintenance mechanic for one year and/or three years of experience in the field of mechanics.

License/Certificate: Must possess a Mechanical Technologist, Grade II or above, certificate issued by CWEA. Must possess a valid Class C California driver's license and have a satisfactory driving record.

Other Requirements: Must be able to work inside and outside, **including confined space, either individually or as part of a team.** May be exposed to weather, fumes, odors and dust. May be required to work various shifts, weekends and overtime. Must be able to ascend and descend ladders. **Must be responsive to call-out or emergencies.**

Compensation

Monthly salary range for Maintenance Mechanic II is \$6,482 per month.

Employees are required to contribute 8% of salary as the employee contribution to the CA Public Employees' Retirement System on a tax-deferred basis. **Employees do not participate in and pay Social Security.** In addition, a generous benefit package is offered including:

- 2.7% @ 55 CalPERS retirement
- 10 days vacation per year for the first 3 years of employment, 10 holidays, 28.5 hours of floating holiday, 12 sick leave days per year.
- CalPERS health insurance paid at the highest HMO rate by the District for employee and eligible dependents.
- Dental and vision insurance fully paid by District for employee and dependents.
- Orthodontic insurance which covers 50% of expenses to a maximum of \$2,000, employee and dependents covered.
- Fully paid employee life and short-term disability insurance plans.
- Employee Assistance Program.
- Deferred compensation plan available for employee contributions.
- Credit Union membership.

*Vallejo Sanitation & Flood
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450 Ryder Street
Vallejo, California 94590

Phone: 707-644-8949 ext. 203
Email: GWatkins@vsfcd.com

Application & Selection

Applications may be obtained from Vallejo Sanitation & Flood Control District at 450 Ryder Street, Vallejo between the hours of 7:30 a.m. and 4:45 p.m. or on our website at **www.vsfcd.com**. In order to be considered for this position, a completed **Vallejo Sanitation and Flood Control District** application form must be received at the District office or postmarked by the final filing date. **Application materials will be screened against the criteria in this brochure.**

The examination process consists of an oral interview weighted at 100%. Candidates must achieve a passing score of 70% or higher on the examination process in order to be considered for the position.

A tentative date of **October 13, 2010 has been set for the oral board.** Candidates invited will be notified of the exact exam date, time, and location by mail or phone. The District reserves the right to limit examination to applicants determined to be **most qualified.**

Prior to hire, the selected candidate will be required to take a job-related pre-placement medical examination (**including drug screen**); submit to a reference and criminal history background check; and provide proof of legal right to work in the United States.

FINAL FILING DATE: September 30, 2010

Vallejo Sanitation and Flood Control District is an equal opportunity employer. If you are disabled and need special accommodations for the examination, please notify us by the final filing date.

NOTE: The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained in this bulletin may be modified or revoked without notice.